

WILLIAMS TOWNSHIP BOARD OF SUPERVISORS
Regular Meeting
November 12, 2025

The monthly meeting of the Williams Township Board of Supervisors, 655 Cider Press Road, Easton, PA 18042 was held on the above date and called to order at 7:00 p.m. by Chairperson George Washburn. Others present were Vice Chairperson Raymond Abert, Supervisor Michael Bryant, Township Solicitor Colby Grim, Township Manager Melody Ernst, Township Engineer Ronald Madison, Zoning Officer Suzanne Borzak, Public Works Director Michael Strawn and Township Secretary Hannah Warner.

George stated Executive Sessions were held on October 14, 2025, October 16, 2025 October 23, 2025 November 4, 2025 for Personnel Matters and November 12, 2025 for Legal Matters.

George asked if there were any corrections to the Minutes of October 8, 2025 and October 23, 2025. Ray made a motion to approve said minutes, second by Michael. There being no comments, motion carried 3-0.

Melody presented the Expense Report of November 12, 2025, to the Board. Michael made a motion to approve the Expense Report, October Treasurers Report, and to pay the bills, second by Ray. There being no comments, motion carried 3-0.

Manager's Report – Melody submitted her report dated November 12, 2025 to the Board for review.

Melody stated that the new website will launch at the end of the month. Ray stated that it is easier to navigate through.

Public Works – Mike submitted his report dated October 8, 2025 to November 12, 2025 to the Board for review.

Mike mentioned that the new trucks we ordered are currently on hold, awaiting the installation of the body and plow. Michael inquired about a potential completion date, to which Mike responded that he has no idea when they will be ready.

Zoning Office Report – Suzanne submitted her report for October to the Board for review. There will not be a Zoning Hearing Board hearing on Monday, November 24, 2025.

Planning Commission – There was no meeting in October.

Land Preservation Board – The October 28, 2025 report was received by the Board for review.

1. Approval of Robert Freidl as Alternate Land Preservation Board Member – Ray made a motion to approve Robert Freidl as an Alternate member on the Land Preservation Board, second by Michael. There being no comments, motion carried 3-0.

Recreation Board – The November 5, 2025 report was received by the Board for review. Judy stated that Jennifer Batdorf has decided that next year's Fest O Fall will be the last Saturday in September.

Engineers Report – Ron briefly reviewed his November 11, 2025 memorandum.

1. 510 Browns Drive – Minor Subdivision – Security Reduction Request – Ron stated that it is the recommendation of Colliers Engineering & Design to release the Development Improvements Agreement Security in the amount of \$45,330.00 to retain a secured balance of \$81,313.00 for the balance of improvements. Michael made a motion to approve the security reduction, second by Ray. There being no comments, motion carried 3-0.

Solicitor Report – The report was provided to the Board for Review.

Old Business

1. Approval of Supervisors Salary – Ordinance 2025-03 – Colby stated this would increase the compensation to \$349.00 a month. This increase would begin the new 2026 calendar year and would only affect the incoming Supervisor. Michael made a motion to approve Ordinance 2025-03, second by George. Ray opposed the rate increase, citing his position as a newly elected official. There being no further comments, motion carried 2-1.

2. Authorization to Advertise for Public Hearing the Land Preservation EIT – Ordinance 2025-05 – George briefly explained Ordinance 2025-05, noting it will be presented for a public hearing next month. Ray asked Colby how they knew how to take out the EIT .25% in everyone's taxes. Colby stated that there was a referendum on the November ballot and it passed. After the ordinance has been adopted, Colby will proceed to formally notify the tax collector's office about the modifications. Michael made a motion to approve Authorization to Advertise for Public Hearing Ordinance 2025-05, second by Ray. There being no comments, motion carried 3-0.

New Business

1. Approval of Heritage Conservancy Monitoring Agreement – Michael made a motion to approve Heritage Conservancy Monitoring Agreement, second by Ray. There being no comments, motion carried 3-0.

2. Approval to Advertise 2026 Proposed Budget – Ray made a motion to approve the advertisement of the proposed 2026 Budget, second by Michael. There being no comments, motion carried 3-0.

3. Approval of Traffic Light Study – Northampton County DA has requested a camera be placed on our traffic signal on I-78 and Morgan Hill Road. Once the county receives our approval, they will also need to get approval from PennDOT. The completion of a traffic study will also be required. This project is fully funded by Northampton County. Michael made a motion to approve the installation of cameras by Northampton County, second by Ray. There being no comments, motion carried 3-0.

4. Authorize Township to apply for Local Share Grant – Resolution 2025-25 – Melody stated Resolution 2025-25 is needed in order to apply for a grant for a new backhoe. Ray made a motion to approve Resolution 2025-25, second by Michael. There being no comments, motion carried 3-0.

Supervisors' Comments

Ray wished everyone a safe and Happy Thanksgiving.

Michael also sent his regards for a Happy Thanksgiving.

George reiterated the point.

Audience Comments

1. Ron Madison – Township Engineer – Ron honored his father's memory by reciting a 1970 poem his father wrote and a heartfelt description of his father's life, a dedication to Dr. Ronald Madison 1932-2025.

There being no further business, the meeting was adjourned at 7:28p.m.

Respectfully Submitted,

Hannah Warner, Twp. Secretary/Treasurer
Williams Township Board of Supervisors