

WILLIAMS TOWNSHIP BOARD OF SUPERVISORS
Regular Meeting
October 8, 2025

The monthly meeting of the Williams Township Board of Supervisors, 655 Cider Press Road, Easton, PA 18042 was held on the above date and called to order at 7:00 p.m. by Chairperson George Washburn. Others present were Vice Chairperson Raymond Abert, Supervisor Michael Bryant, Township Solicitor Colby Grim, Township Manager Melody Ernst, Township Engineer Ronald Madison, Zoning Officer Suzanne Borzak, Public Works Director Michael Strawn and Township Secretary Hannah Warner.

George stated Executive Sessions were held on September 19, September 22, September 26, for Personnel Matters, September 30, and October 7, 2025 for Legal Matters.

George asked if there were any corrections to the Minutes of September 10, 2025 and September 30, 2025. Ray made a motion to approve said minutes, second by Michael. There being no comments, motion carried 3-0.

Melody presented the Expense Report of September 10, 2025 to the Board. Michael made a motion to approve the Expense Report, September Treasurers Report, and to pay the bills, second by Ray. There being no comments, motion carried 3-0.

Manager's Report – Melody submitted her report dated October 8, 2025 to the Board for review.

Public Works – Mike submitted his report dated September 10, 2025 to October 8, 2025 to the Board for review.

Zoning Office Report – Suzanne submitted her report for September to the Board for review. There will not be a Zoning Hearing Board hearing on Wednesday, October 22, 2025.

Planning Commission – The September 17, 2025 report was received by the Board for review.

Land Preservation Board – The September 23, 2025 report was received by the Board for review.

1. Kutz Conservation Easement Discussion – Colby stated that the closing is scheduled for the end of October, there is a draft survey, however there is a minor issue concerning Met Ed. After a brief discussion, the Board tabled signing the agreement.

Recreation Board – The October 1, 2025 report was received by the Board for review. Judy stated Fest-O-Fall was a huge hit this year with the fireworks being spectacular as always.

1. Permission for Use of Baseball Field for Practices by Rawling Tigers - Judy stated Jon Ruoff coach of the Rawling Tigers would like to use the baseball field on Sundays from March to July. Ray made a motion to approve the Rawling Tigers as long as the proper insurance is submitted to the Township Manager, second by Michael. There being no comments, motion carried 3-0.

Engineers Report – Ron briefly reviewed his October 6, 2025 memorandum.

Solicitor Report – The report was provided to the Board for Review.

Old Business

1. Authorization to Advertise SALDO Ordinance Amendment – Suzanne stated that the purpose of this Ordinance is to allow the attachments, including the application and the by Resolution instead of adopting a new Ordinance. A motion was made by Michael and seconded by Ray. There being no comments, motion carried 3-0.

2. Supervisors Salary Ordinance – Discussion – Colby explained the draft Ordinance. He stated that he was already given authorization to advertise the Ordinance at the last meeting. However, Ray had a couple questions so Colby held off advertising. After a brief discussion, the Board gave their consensus to move forward with the advertising.

New Business – None

Supervisors' Comments

Ray stated that Veterans Day is coming up on November 11, 2025 at 11am and the 4th grade elementary school children will also be there.

Michael also commented about the Veterans Day ceremony coming up.

George stated he just wanted to thank Jennifer Batdorf for putting on Fest o Fall once again and to please come out to the Veterans Day Ceremony at the Municipal Building.

Audience Comments

There being no further business, the meeting was adjourned at 7:25p.m.

Respectfully Submitted,

Hannah Warner, Twp. Secretary/Treasurer
Williams Township Board of Supervisors