

WILLIAMS TOWNSHIP BOARD OF SUPERVISORS
Regular Meeting
February 12, 2025

The monthly meeting of the Williams Township Board of Supervisors, 655 Cider Press Road, Easton, PA 18042 was held on the above date and called to order at 7:00 p.m. by Vice Chairperson Raymond Abert. Others present were Supervisor Michael Bryant, Township Solicitor Colby Grim, Township Manager Melody Ernst, Township Engineer Ronald Madison, Zoning Officer Suzanne Borzak, Public Works Director Michael Strawn and Township Secretary Hannah Warner. Absent was Chairperson George Washburn.

Ray stated Executive Sessions were held on January 17, 2025 and January 30, 2025 for Legal Matters.

Ray asked if there were any corrections to the Minutes of January 6, 2025. Michael made a motion to approve said minutes, second by Ray. There being no comments, motion carried 2-0.

Melody presented the Expense Report of February 12, 2025 to the Board. Michael made a motion to approve the Expense Report, January Treasurers Report, and to pay the bills, second by Ray. There being no comments, motion carried 2-0.

Manager's Report – Melody submitted her report dated February 12, 2025 to the Board for review. Ray stated the Shredding Event is May 3, 2025.

Public Works – Mike submitted his report dated January 6, 2025 to February 12, 2025 to the Board for review.

1. Approval to Advertise for 2025 Road Projects – Mike asked for approval to advertise the 2025 Road Projects. Ray made a motion to approve Advertising for the 2025 Road Projects, second by Michael. There being no comments, motion carried 2-0.

2. Update on Generator – Mike briefly discussed the generator system that would be installed in the Municipal Building. The consensus of the Board is for Mike to work on getting generator pricing for the Municipal Building.

Zoning Office Report – Suzanne submitted her report for January to the Board for review. There will not be a Zoning Hearing Board meeting on Wednesday, February 26, 2025.

Planning Commission – The January 15, 2025 - report was received by the Board for review.

1. Approval of Inspection Fee & Escrow Agreement for 140 Cedarville Road - Colby briefly discussed the Public Improvements to the Board which they are permitted to do. Michael made a motion to approve the Inspection Fee, Escrow Agreement and to sign the Agreement, second by Ray. There being no comments, motion carried 2-0.

Land Preservation Board – The January 28, 2025 report was received by the Board for review. Matt Babbitt from Heritage Conservancy gave a brief explanation about the addresses below.

1. Kutz – 2145 Morgan Hill Road – Authorization to prepare Agreement of Sale to purchase Conservation Easement – Colby stated this is Authorization to prepare the Agreement of Sale to purchase Conservation Easement. Michael made a motion to Authorize to prepare the Agreement of Sale to purchase Conservation Easement, second by Ray. There being no comments, motion carried 2-0.

2. Kutz – 2155 Morgan Hill Road – Authorization to prepare Agreement of Sale to purchase Conservation Easement - Michael made a motion to prepare the Agreement of Sale to purchase Conservation Easement, second by Ray. There being no comments, motion carried 2-0.

3. Derrington – 1075 Morvale Road - Authorization to prepare Agreement of Sale to purchase Conservation Easement - Michael made a motion to prepare the Agreement of Sale to purchase Conservation Easement, second by Ray. There being no comments, motion carried 2-0.

Recreation Board – The Reports of January 9, 2025 and February 5, 2025 provided to Board for review.

1. Accept Resignation of Holly Molder – Recreation Board – Ray made a motion to accept the resignation of Holly Molder, second by Michael. There being no comments, motion carried 2-0.

2. Maintenance on Soccer Field at Chinerger – Judy stated at the Recreation Board meeting it was asked that Public Works fill in the holes and roll the fields for the upcoming soccer season. Mike stated that Public Works will fill in the holes and roll the fields prior to the season starting.

3. Alternate Parking Signs Installed at Raubsville Field – Judy stated Jack Keiter dropped off the alternate Parking signs for Public Works to install. Judy stated the parking signs would be posted for the lower parking lot next to Kiefer Street.

4. Replacement of Broken Outfield Fence at T-ball Field – Judy stated there is a broken outfield fence that the WTAA would like fixed before baseball season starts. Mike stated that it is on his list of items to be completed.

5. Recommendation for Donation Finish Field B due to Needing Infield Mix – Judy stated that they are withdrawing this matter because they do not have a budget.

6. Purchasing Netting for Batting Cage in Raubsville – Judy stated the batting cage was mowed in error WTAA would like it replaced by Public Works. Mike stated that he will work on getting this netting ordered and installed.

7. Approval for Wilson Youth Soccer to use Chinerger Field – Judy stated WYSA would like the use of Chinerger Field for the upcoming season. Michael made a motion to approve WYSA use of Chinerger Field contingent on all Township requirements, second by Ray. There being no comments, motion carried 2-0.

Engineers Report – Ron briefly reviewed his February 7, 2025 memorandum.

Solicitor Report – The report was provided to the Board for Review.

Old Business

1. **Public Hearing – Zoning MDR Amendment – Ordinance 2025-01** - The Public Hearing was called to order by Township Solicitor Colby Grim. Colby gave a brief explanation of the typographical error of the Ordinance. There were no public comments. Colby closed the Public Hearing. Ray made a motion to approve Ordinance 2025-01, second by Michael. There being no comments, motion carried 2-0.

New Business

1. **Approve Appointment of Keith Rau Zoning Hearing Board Alternate – Resolution 2025-10** - Michael made a motion to appoint Zoning Hearing Board Alternate Keith Rau, second by Ray. There being no comments, motion carried 2-0.

2. **Approve Appointment of Matthew Wojaczyk – Appeals Board** – Michael made a motion to approve the Appointment of Matthew Wojaczyk to the Appeals Board, second by Ray. There being no comments, motion carried 2-0.

3. **Approval of Revised Fee Schedule – Resolution 2025-11** - Melody stated that there were some changes to the Fee Schedule regarding Zoning Hearing Board Fees. Michael made a motion to approve Resolution 2025-11, second by Ray. There being no further comments, motion carried 2-0.

4. **Approve Appointment of Michael Cortwright as Member of Land Preservation** – Ray made a motion to approve the Appointment of Michael Cortwright for Land Preservation Board, second by Michael. There being no comments, motion carried 2-0.

Supervisors’ Comments

Michael Bryant thanked everyone who attended the meeting tonight.

Ray Abert complimented Public Works on keeping the roads safe.

Audience Comments

There being no further business, the meeting was adjourned at 8:14 p.m.

Respectfully Submitted,

Hannah Warner, Twp. Secretary/Treasurer
Williams Township Board of Supervisors