

WILLIAMS TOWNSHIP BOARD OF SUPERVISORS
Regular Meeting
NOVEMBER 13, 2024

The monthly meeting of the Williams Township Board of Supervisors, 655 Cider Press Road, Easton, PA 18042 was held on the above date and called to order at 7:00 p.m. by Chairperson George Washburn. Others present were Vice Chairperson Raymond Abert, Supervisor Michael Bryant, Township Solicitor Jonathan Reiss, Township Manager Melody Ernst, Township Engineer Ronald Madison, Zoning Officer Suzanne Borzak, Public Works Director Michael Strawn and Township Secretary Hannah Warner.

George asked if there were any corrections to the minutes of October 9, 2024. Michael made a motion to approve said minutes, second by Ray. There being no comments, motion carried 3-0.

Melody presented the Expense Report of November 13, 2024 to the Board. Ray made a motion to approve the Expense Report, and to pay the bills, second by Michael. There being no comments, motion carried 3-0. Melody stated that the October Treasurers Report was not available.

Presentation from Mary Meuser Library – Dan Redington presented Mary Meuser Library’s 2025 proposed Budget. The library is asking Williams Township for \$21,000.00. Beverly Lewis thanked the Board for their contribution last year. Beverly explained that a major project they are proposing in 2025 is to replace the handicapped ramp at the library. Michael Bryant asked if Beverly could provide the proposals for the handicapped ramp to the Township. George asked Melody how much do is in the proposed 2025 budget line for the library. Melody responded with \$20,000.00.

Manager’s Report – Melody submitted her report dated November 13, 2024 to the Board for review.

Public Works – Mike submitted his report dated October 9, 2024 to November 13, 2024 to the Board for review.

1. Approval to post Items on Municibid – Mike requested approval to sell items on Municibid. These items include an 8ft plow, phone systems, tube slide from Municipal Park, miscellaneous office equipment, and more. Michael made a motion to approve the items listed to be sold on Municibid, second by Ray. There being no comments, motion carried 3-0.

2. Approval to Pre-order Large Dump Truck – Mike is looking for the Boards approval to purchase a 10-ton dump truck which would be a 5-year lease purchase agreement. The truck would be an international chassis under the COSTARS contract from Lowe and Moyer for \$113,272.77 and the body, plow and spreader from EM Kutz under COSTARS for \$91,094.00. Mike made a motion to approve the large dump truck under COSTARS in the amount of \$204,366.77, second by Ray. There being no comments, motion carried 3-0.

Zoning Office Report – Suzanne submitted her report for October to the Board for review. There will not be a Zoning Hearing Board meeting on Wednesday, November 27, 2024

Planning Commission - The October 16, 2024, report was received by the Board for Review.

Land Preservation Board - The October 22, 2024 report was received by the Board for Review.

Presentation by Heritage Conservancy - Matt Babbitt from Heritage Conservancy did a presentation regarding two properties that are currently under review with the Land Preservation Board for preserving land. He indicated that the county is not in the position to disperse funds at this time. He did state that there was an option to apply for Federal Funds and requested the Board authorize him to write the grants for the two properties. After discussion the Board entertained the following Resolutions:

- 1. 2145 & 2155 Morgan Hill Road - Highland Grant - Resolution 2024-19** - Michael made a motion to approve Resolution 2024-19, second by Ray. There being no comments, motion carried 2-1. George abstained.
- 2. 1075 Morvale Road - Highland Grant - Resolution 2024-20** - Michael made a motion to approve Resolution 2024-20, second by Ray. There being no comments, motion carried 2-1. George abstained.

Recreation Board - There was no meeting this month.

Engineers Report - Ron briefly reviewed his November 12, 2024 memorandum.

- 1. Authorization to have Township Engineer request a formal meeting with PennDOT regarding potential traffic signal at Morgan Hill Road and Belmont Street** - Ron requested that a scoping meeting with PennDOT be approved by the Board to consider a traffic light at the intersection of Morgan Hill Road and Belmont Street for a proposed warehouse project. Michael Bryant questioned whether the applicant for the warehouse did a traffic study. Ron stated they did, and it indicated no traffic signal was required. The Board was not in favor to move forward with the request.
- 2. Accept Colliers Engineering Sewage Allocation Memorandum dated November 12, 2024** - Ron gave a brief explanation of the sewage allocation memorandum. The consensus of the Board was to table this matter until next month.

Solicitor Report - The report was provided to the Board for review.

Old Business

- 1. Authorization to Advertise for a Public Hearing - MDR Zoning Ordinance Amendment**- Colby briefly discussed the Ordinance Amendment for the Public Hearing. Michael made a motion to advertise for a Public Hearing, second by Ray. There being no comments, motion carried 3-0.

New Business

- 1. Authorization to Amend Ordinance 2024-4 - Changing the Violation from Civil to Criminal** - Suzanne briefly discussed the Ordinance Amendment. Michael made a motion to

approve changing the violation to from civil to criminal, second by Ray. There being no comments, motion carried 3-0.

2. Approval to Advertise the proposed 2025 Budget - Michael made a motion to approve the advertisement of the proposed 2025 Budget, second by Ray. There being no comments, motion carried 3-0.

3. Donald Hockman and Michael August – Life Saving Action – Resolution 2024-21 – Melody stated two Public Works employees helped a resident that was lying in the middle of Steely Hill Road until the ambulance got on scene. She further stated that she was asked by the Board to prepare a Resolution along with a certificate for those Public Works employees. Michael made a motion to approve Resolution 2024-21, second by Ray. There being no comments, motion carried 3-0.

4. Keith Hulbert and Jeff Oren – Helping Resident in Need – Resolution 2024-22 – Melody stated that we also had two Public Works employees assist a resident on Texas Road after falling from a motorized chair. She further stated that she was asked by the Board to prepare a Resolution along with a certificate for those Public Works employees. Melody also advised the Board that they will need to amend the agenda. Ray made a motion to amend the agenda to add Resolution 2024-22, second by Michael. There being no comments, motion carried 3-0.

Melody stated the Board now needs a motion to approve Resolution 2024-22 and their certificates. Michael made a motion to approve Resolution 2024-22, second by Ray. There being no comments, motion carried 3-0.

Supervisors' Comments

Ray stated he would like to thank the Veterans Committee for all the work they did on Veteran's Day. He would also like to thank Mrs. Parry for getting all the students involved in this celebration on Veteran's Day.

Audience Comments

Thomas Little – 700 Texas Road – Mr. Little spoke about the trees being cut on Texas Road, asked whether anyone checked into Lower Mount Bethel Township PUC complaint. He also brought up the ramp at the Community Building not being ADA complaint.

Elizabeth Weaver – 285 Canal Road – Ms. Weaver briefly discussed her concern with the Canal Road Culvert and the petition she had all the residents sign who live along Canal Road.

Alexander Krueger – 255 Canal Road – Mr. Krueger briefly discussed his concerns with the Canal Road Culvert.

There being no further business, the meeting was adjourned at 8:41p.m.

Respectfully Submitted,

Hannah Warner, Twp. Secretary/Assistant Treasurer
Williams Township Board of Supervisors