

WILLIAMS TOWNSHIP BOARD OF SUPERVISORS
Regular Meeting
August 14, 2024

The monthly meeting of the Williams Township Board of Supervisors, 655 Cider Press Road, Easton, PA 18042 was held on the above date and called to order at 7:00 p.m. by Chairperson George Washburn. Others present were Vice Chairperson Raymond Abert, Supervisor Michael Bryant, Township Solicitor Jonathan Reiss, Township Manager Melody Ernst, Township Engineer Ronald Madison, Zoning Officer Suzanne Borzak, Public Works Director Michael Strawn and Township Secretary Hannah Warner.

George stated an Executive Session was held on August 14, 2024 for Real Estate Matters.

George asked if there were any corrections to the minutes of July 10, 2024. Michael made a motion to approve said minutes, second by Ray. There being no comments, motion carried 3-0.

Melody presented the Expense Report of August 14, 2024 to the Board. Ray made a motion to approve the Expense Report, July Treasurers Report and to pay the bills, second by Michael. There being no comments, motion carried 3-0.

Manager's Report – Melody submitted her report dated August 14, 2024 to the Board for review.

Public Works – Mike submitted his report dated July 10, 2024 to August 14, 2024 to the Board for review.

Mike stated that the week of August 19, 2024 they will be shutting down Morvale Road during the day for preparations and paving. Mike also stated that the light pole has been installed at Chinergy Park.

Zoning Office Report – Suzanne submitted her report for July to the Board for review. There will not be a Zoning Hearing Board meeting on Wednesday, August 28, 2024.

Planning Commission – None

Land Preservation Board – The July 23, 2024 report was received by the Board for Review.

Recreation Board – The report of August 7, 2024 was received by the Board for Review.

Judy reported that the Summer Recreation Program was a success again this year with approximately 200 children registered. George stated approximately 60-70 children attended the program per day. Judy also reported that Fest-O-Fall will be held on September 28, 2024 with a rain date of September 29, 2024.

Engineers Report – Ron briefly reviewed his August 9, 2024 memorandum.

Ray asked Ron how Phase I at Oakleigh Knoll is moving along. Ron stated that Grace Industries has requested a punch list from Colliers Engineering & Design of items that still need to be completed for Phase I. Ron is hopeful that Phase I will be complete by fall.

1. Recommendation – Tumble Creek Conservation Major Subdivision – Security Release Request #1 – Ron stated that Tuskes Homes made a security improvements request. Ron further stated that it is the recommendation of Colliers Engineering and Design to release security from the current amount of \$1,176,203.88 by \$394,796.45 and to retain a balance of \$781,407.43. Ray made a motion to approve the Security Release Request #1 in the amount of \$394,796.45, second by Michael. There being no comments motion carried 3-0.

Solicitor Report - The report was provided to the Board for review.

Old Business

New Business

1. Authorize Partial Real Estate Tax Refund – 370 County Line Rd East – Melody stated this is for a partial tax refund in the amount of \$414.06 for an over payment by the taxpayer. Michael made a motion to approve a real estate tax refund in the amount of \$414.06, second by Ray. There being no comments motion carried 3-0.

2. Approval of Winter Maintenance Services Five Year Agreement – PennDOT Resolution 2024-14 - Melody stated that every five years the Township must renew PennDOT's Winter Maintenance Agreement. Ray made a motion to approve Resolution 2024-14, second by Michael. There being no comments, motion carried 3-0.

3. Approval of Generator Purchase for Municipal Building – Mike stated there has been talk about redoing the generator after the current power outage. He further stated he is looking for direction from the Board as to what direction they would like to go in. Would the Township want to keep the current generator and add the air conditioning to that or install a larger whole building generator so that the entire building can run off of that, including the well pump. He further stated if the Township would like to bid out the project they would need to hire a third party to do the construction. Mike also suggested that we could purchase the larger generator and do the work in house as time permits. After a brief discussion, the Board asked Mike to get quotes on the larger generator and bring it back next month.

4. Authorization to advertise Proposed House Number Ordinance Amendment – Jonathan stated the Zoning Officer recommended that the current Ordinance be brought to current code requirements. It was further stated that she drafted what the current requirement codes are and then Jonathan drafted the Ordinance Amendment for the Board to review. Ray made a motion to authorize to advertise the proposed house number ordinance, second by Michael. There being no comments, motion carried 3-0.

5. Approval of Revised 2024 Fee Schedule – Resolution 2024-15 – Melody stated the Board needs to amend the agenda to add the approval of the revised fee schedule. Michael made a motion to amend the agenda for approval of the revised fee schedule, second by Ray. There being no comments, motion carried 3-0.

Melody stated she needs approval of the Revised Fee Schedule Resolution 2024-15 and further stated it is to add a fee for holding tanks. Michael made a motion to approve Resolution 2024-15, second by Ray. There being no comments, motion carried 3-0. Mr. Little

asked what holding tanks are being charged. Jonathan explained the reasons for holding tanks.

Supervisors' Comments

Ray stated he would like to thank everyone who came out and supported/volunteered at the 75th Anniversary for the Williams Township Fireman's Carnival.

Audience Comments

1. Devi Kumar - 35 Lisa Way - Mr. Kumar stated he would like to know when he will be receiving his Final Certificate of Occupancy so he can install a generator before winter.
2. Thomas Little - 700 Texas Road - Mr. Little requested a drop box for mail in ballots at the Township Municipal Building.
3. Benjumea Martha Villegas - 25 Emily Court - Ms. Villegas stated she is looking to get her Final Certificate of Occupancy from Foxlane Homes. She would like to have a generator installed before winter expressing her concern about safety and pipes freezing.
4. Vivek Lohan - 10 Alison Court - Mr. Lohan expressed his concern about getting a Final Certificate of Occupancy from Foxlane Homes.

There being no further business, the meeting was adjourned at 7:58p.m.

Respectfully Submitted,

Hannah Warner, Twp. Secretary/Assistant Treasurer
Williams Township Board of Supervisors