

WILLIAMS TOWNSHIP  
BOARD OF SUPERVISORS

FEE SCHEDULE RESOLUTION  
RESOLUTION 2016-2

WHEREAS, the Williams Township Board of Supervisors has previously established fees by Ordinance and/or Resolution for matters related to planning, zoning, parks and recreation, driveways, and other miscellaneous matters; and

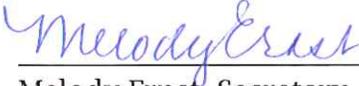
WHEREAS, the Williams Township Board of Supervisors desires to amend the Williams Township Fee Schedule.

NOW THEREFORE, BE IT RESOLVED, by the Board of Supervisors of Williams Township, Northampton County, Commonwealth of Pennsylvania:

1. The 2016 Fee Schedule dated January 4, 2016 attached hereto and made a part hereof is hereby ratified, adopted and approved.
2. All other Resolutions setting fees and charges inconsistent are hereby repealed.

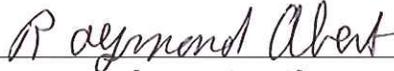
RESOLVED, ADOPTED AND APPROVED, this 4<sup>th</sup> day of January 2016, at a regular public meeting of the Williams Township Board of Supervisors.

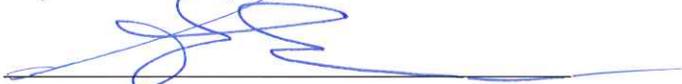
ATTEST:

  
\_\_\_\_\_  
Melody Ernst, Secretary

WILLIAMS TOWNSHIP  
BOARD OF SUPERVISORS

  
\_\_\_\_\_  
Mark Ernst, Chairman

  
\_\_\_\_\_  
Raymond Abert, Vice-Chairman

  
\_\_\_\_\_  
George Washburn, Supervisors

**WILLIAMS TOWNSHIP  
FEE SCHEDULE  
REVISED 1/4/16**

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**PLEASE NOTE:**

These fees are subject to change. Please contact the Township Office to verify you have the most recent Schedule prior to conducting business with the Township.

Williams Township ***does not*** require:

- **Contractor Licenses.** However, all contractors must show proof of Worker's Compensation Insurance.
- **Business Licenses.** However, all business must register with Keystone Collections, Earned Income Tax Collector at 855-697-3514.

Payments must be made in **CASH** or **CHECK**, payable to "Williams Township". Payment in rolled or loose coin in excess of \$0.99 will not be accepted.

Payment is required at the time of application.

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**PLANNING**

*(Please submit 15 copies of the Planning Application to the Township)*

**SUBDIVISIONS AND LAND DEVELOPMENT**

All Escrows must be accompanied by a completed Professional Services Agreement

**1. RESIDENTIAL**

	<b><u>Application Fee</u></b>	<b><u>Professional Services Escrow</u></b>
A. Minor Subdivisions	\$1,000.00	\$2,000.00
B. Lot Line Changes	\$ 500.00	\$1,000.00
C. Sketch Plans	\$ 100.00	\$ 500.00
D. Preliminary Plans (Major Subdivisions/Land Developments)		
3 to 5 lots/units	\$1,000.00	\$ 3,500.00
6 to 10 lots/units	\$1,500.00	\$ 5,000.00
11 to 15 lots/units	\$2,500.00	\$ 6,500.00

16 to 20 lots/units	\$3,500.00	\$ 7,500.00
21 to 50 lots/units	\$4,500.00	\$10,000.00
51 or more lots/units	\$5,500.00	\$12,000.00
<b>E. Final Plans (Major Subdivisions/Land Developments)</b>		
3 to 5 lots/units	\$1,000.00	\$ 3,500.00
6 to 10 lots/units	\$1,500.00	\$ 5,000.00
11 to 15 lots/units	\$2,500.00	\$ 6,500.00
16 to 20 lots/units	\$3,500.00	\$ 7,500.00
21 to 50 lots/units	\$4,500.00	\$10,000.00
51 or more lots/units	\$5,500.00	\$12,000.00
<b>F. Revised Final Plans</b>		
Minor Subdivisions	\$ 500.00	\$ 1,000.00
<b>Major Subdivisions/Land Developments</b>		
3 to 5 lots/units	\$1,000.00	\$ 3,500.00
6 to 10 lots/units	\$1,500.00	\$ 4,500.00
11 to 15 lots/units	\$2,000.00	\$ 5,500.00
16 to 20 lots/units	\$2,500.00	\$ 6,500.00
21 to 50 lots/units	\$3,500.00	\$ 7,500.00
51 or more lots/units	\$5,000.00	\$10,000.00

**2. NON-RESIDENTIAL**

	<b>Filing Fee</b>	<b>Professional Services Escrow</b>
A. Minor Subdivisions	\$1,500.00	\$2,000.00
B. Lot Line Changes	\$1,000.00	\$1,500.00
C. Sketch Plans	\$ 250.00	\$1,000.00
<b>D. <u>Preliminary Plans (Major Subdivisions/Land Developments)</u></b>		
\$5,500 plus \$300.00 for each 5,000 square feet of Gross building area to be altered or constructed		\$10,000.00
<b>E. <u>Final Plans (Major Subdivisions/Land Developments)</u></b>		
\$3,000.00 plus \$200.00 for each 5,000 square feet of Gross building area to be altered or constructed		\$10,000.00
<b>F. <u>Revised Final Plans</u></b>		
\$3,000.00 plus \$200.00 for each 5,000.00 square feet of Gross building area to be altered or constructed		\$10,000.00
G. <u>Land Development Waiver</u>	\$300.00	\$2,500.00

## ZONING

### Zoning/Building Permits (Non Refundable)

1. Permits requiring Uniform Construction Code Approval (UCC)	\$4.00
2. Residential (permit fee plus square footage)	
a. New Construction	\$100.00
b. New Multi-Unit	\$100.00
c. Additions to existing building and the enlargement of an existing building	\$25.00
d. Apartments, Nursing Homes, Assisted Care Facilities and Boarding Houses	\$300.00/living unit
3. Commercial (permit fee plus square footage)	
a. New Construction	\$300.00
b. New Multi-Unit	\$30.00
c. Additions to existing building and the enlargement of an existing building	\$100.00
d. Motels, Hotels & Dormitories	\$300.00 /unit
4. Accessory Residential Buildings	
a. SF Detached Dwelling (Farm) as per Article XIV Section 1403.D.2. Article XIV Section 1403.D.2.	\$25.00 Annually
b. Garage	\$25.00
c. Sheds	\$10.00
d. Barn/Pole Barns	\$25.00
f. Gazebos	\$25.00
5. Accessory Commercial Buildings (permit fee plus square footage)	
a. Garage	\$100.00
b. Barn/Pole Barns	\$100.00
c. Sheds (no square footage fee)	\$25.00
6. International Business Code (IBC)	
a. Alteration (basement, Conversion, etc.)	\$25.00
b. Electrical	\$25.00
c. General Commercial	\$35.00
d. Mechanical	\$25.00
e. Plumbing	\$25.00
7. Signs	
a. Billboards (I-78)	\$1,000.00
b. Signs	\$50.00
8. Pools	
a. Above Ground Pool	\$50.00
b. In Ground Pool	\$100.00

c. Commercial Pool	\$500.00
9. Temporary Structures	
a. Sales/Construction Trailers, Tents	\$100.00
10. Miscellaneous Uses	
a. Businesses/Home Office	\$25.00
b. Home Occupations	\$50.00
c. Solicitation	\$25.00
d. Timber Harvest	\$10.00/acre
e. Demolition (plus E & S Plan)	\$25.00
f. Outdoor Solid Fuel Burning Appliance	\$50.00
g. Enclosures (Patio, Deck and Breezeway enclosure)	\$25.00
h. Decks, Porches & Patios	\$25.00
i. Commercial Communication Tower	\$1,000.00
j. Commercial Communication Tower Co-Locate	\$100.00
k. Well Permit	\$100.00
l. Zoning Officers Determination (what is this fee)	\$100.00
m. Moving Permit	\$5.00
11. Road Openings and Driveways (plus Escrow)	
a. Driveway	\$50.00
b. Road Opening	\$100.00
12. Grading	\$500.00
Each Grading Resubmission	\$250.00
• ALL NEW ZONING/BUILDING PERMIT FEES WILL BE CALCULATED ON THE FEE SCHEDULE LISTED BELOW:	
A. INSULATED LIVING AREA	\$4.00PER 25 SQ. FT.
B. UN-INSULATED LIVING AREA	\$4.00 PER 35 SQ. FT.
C. ATTACHED STORAGE AREA	\$4.00 PER 50 SQ. FT.
• <u>OTHER BUILDINGS:</u>	
A. OUT BUILDING UNDER 100 SQ.FT.	NO PERMIT REQUIRED
B. OFFICE AREA	\$4.00 PER 25 SQ. FT.
C. COMMERCIAL AND INDUSTRIAL	\$4.00 PER 35 SQ. FT.
D. UNCOVERED STORAGE AREA	\$4.00 PER 100 SQ. FT.

**LAND USE APPLICATIONS**

All Escrows must be accompanied by a completed Professional Services Agreement

Curative Amendment Applications	\$10,000.00/escrow
Petition to Amend the Zoning Ordinance	\$500.00 <b>plus</b> \$2,000.00 escrow

**ZONING HEARING BOARD APPLICATIONS (Non-Refundable Fees)**

*(Please submit 13 copies of the Application for Appeal)*

Residential & Subdivisions	\$ 425.00
Commercial/Business	\$ 750.00
Industrial	\$ 2,500.00
Quarry	\$ 2,500.00
Non-Profit, Educational, Institutional, Religious	\$ 700.00
Signs	\$ 500.00
Landowner Appeals (Section 1007, MPC)	\$ 2,500.00
All Other Applications	\$ 1,500.00

All Escrows must be accompanied by a completed Professional Services Agreement

Special Exception	\$ 200.00 <b>plus</b> \$1,000.00 escrow
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**Conditional Use Applications**

Residential	\$ 350.00 <b>plus</b> \$ 750.00 escrow
Non-Residential	\$ 500.00 <b>plus</b> \$1,000.00 escrow

Challenge to Validity of Zoning Ordinance	\$10,000.00/escrow
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<b><u>Inter-Municipal Liquor License Application and Hearing Before the Board of Supervisors</u></b>	<b>\$200.00 plus</b> <b>\$1,500.00 escrow</b>
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**ON-LOT SEWAGE SYSTEMS**

**PLEASE REFER TO RESOLUTION 2013-17 MADE APART HEREOF**

**DRIVEWAYS (Ordinance 2012-6)**

Right-of-Way Occupancy Application Fee	\$50.00
Street Opening Application Fee	\$100.00
Detour Plan Review	\$100.00
Minimum Use Driveway	\$50.00
Access Drive	\$75.00

**PARKS AND RECREATION**

1. Pavilion Rental Reservation Fee	Township Resident	\$35.00
	Non- Resident	\$50.00
2. Tennis Court Light Key		\$10.00 plus \$10.00 escrow*

\*(If key is returned within 12 months, escrow will be returned to resident. After 12 months, escrow will be forfeited to the Township.)

**3. Community Building Use Fee**

Monday through Friday (non-holidays) - 8:00 a.m. to 4:30 p.m.

- Resident - \$25.00 per hour
- Non-Resident - \$50.00 per hour
- Security Deposit - \$100.00

Evening and weekends (non-holidays)

- Resident - \$100.00 per hour
- Non-Resident - \$200.00 per hour
- Security Deposit - \$100.00

**MISCELLANEOUS FEES**

**Publications**

Comprehensive Plans	\$35.00
Subdivision & Land Development Ordinances	\$30.00
Zoning Ordinances	\$30.00
Additional Recycling Containers	\$15.00
House Signs	\$10.00

**Copies (See Right-To-Know Policy)**

Copying Fee	\$0.25 per page
Certification of Record	\$0.25 per page
(Copying fee, plus \$5.00 per Record to certify a public record. Please note that certification fees do not include notarization fees.)	
Specialized Documents	Actual cost to Township
Postage Fees	Actual cost of mailing

**Notary Public Fee**

Executing Affidavits, Acknowledgements, etc.	\$5.00
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**WILLIAMS TOWNSHIP BOARD OF SUPERVISORS**

**RESOLUTION 2013- 17**

**A RESOLUTION AMENDING RESOLUTION NO. 2006-7 ESTABLISHING A  
PERMIT APPLICATION FEE SCHEDULE FOR  
ON-LOT SEWAGE SYSTEMS IN  
WILLIAMS TOWNSHIP**

WHEREAS, the Supervisors of Williams Township has enacted Ordinance 1994-2 entitle "REGULATING ON-LOT SEWAGE SISPOSAL SYSTEMS, THE REQUIREMENT FOR INSTALLATION, APPLICATION PROCEDURES, REPAIRS, RENOVATIONS AND REINSTATEMENTS OF PERMITS, AND PROCEDURES FOR PENALTIES FOR VIOLATION OF SAME", and

WHEREAS, the Supervisors of Williams Township wish to improve the administration of the application process for On-Lot Sewage Permits; and

WHEREAS, the Supervisors of Williams Township wish to establish a schedule of fees for On-Lot Sewage Permits, Land Development and Subdivisions, and now therefore be it;

RESOLVED, and it is hereby resolved by the Supervisors of Williams Township that the Schedule of Fees for On-Lot Sewage Permits are fixed as follows:

**I. NEW SYSTEMS**

<u>Application Fee</u>	\$750	Includes three soil probe observations. Additional soil probes @ \$65 each.
<u>Percolation Test</u>	\$450 each	If performed by others, a witness fee of \$200.

**II. REPAIRS**

<u>Major Repair</u>	\$260	Includes two soil probe observations. Additional soil probes @ \$65 each.
<u>Minor Repair</u>	\$130	Pump replacement, broken pipe, etc.
<u>Percolation Test (same as above)</u>		

### **III. PERMIT RENEWAL**

Renew Expiring Permit     \$150

### **IV. ADDITIONAL FEES \$65 per hour**

NOTE: Additional Fees will be imposed under the following circumstances:

A. A contractor or consultant for the applicant is not present at the scheduled time and required the Sewage Enforcement Officer to reschedule the appointment;

B. The Sewage Enforcement Officer is required to conduct an additional inspection because the contractor was not ready as scheduled or the installation to be inspected was not installed correctly and would require the Sewage Enforcement Officer to conduct an additional inspection;

C. A percolation test is cancelled after one of the required observations by the Sewage Enforcement Officer has already conducted, i.e., the Sewage Enforcement Officer has already observed the required initial presoak of the percolation test the day before the test was to be conducted and the following day the applicant or consultant cancelled the remainder of the test. Therefore, when the testing is rescheduled, the Sewage Enforcement Officer would have to re-observe the initial presoak the day before the rescheduled test.

D. Research permits as per requested by client.

### **V. SUBDIVISION AND LAND DEVELOPMENT**

INITIAL ESCROW DEPOSIT WITH THE TOWNSHIP OF \$260/LOT OR \$2,500 MINIMUM TO COVER SOILS TESTING AND PLANNING MODULE REVIEW.

### **VI. PAYMENT OF COSTS AND FEES**

All testing and planning costs shall be reimbursed by the developer to the Township. The cost of services to be reimbursed by the developer will be in accordance with the adopted Township Engineer Fee Schedule in place at the time the services were provided and be it further

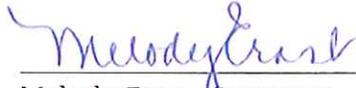
All fees be made payable to Williams Township, and be it further

The total fees paid at the time of permit issuance must be equal to the most recently adopted fee schedule.

RESOLVED, ADOPTED, AND APPROVED, this 9th day of October, 2013, at a regular meeting of the Board of Supervisors of Williams Township.

ATTEST:

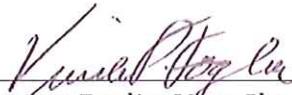
WILLIAMS TOWNSHIP  
BOARD OF SUPERVISORS



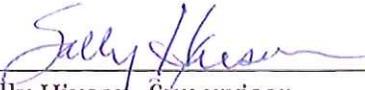
Melody Ernst, Secretary



George Washburn, Chairperson



Vincent Foglia, Vice-Chairperson



Sally Hixson, Supervisor