

**Williams Township Board of Supervisors
November 14, 2018**

The monthly meeting of the Williams Township Board of Supervisors, 655 Cider Press Road, Easton, PA 18042 was held on the above date and called to order at 7:00 p.m. by Chairperson Mark Ernst. Mark led the audience in the pledge to the flag. Others present were Vice Chairperson Raymond Abert, Supervisor Michael Bryant, Township Solicitor Jonathan Reiss, Township Engineer Ronald Madison, Public Works Director Michael Strawn, Township Manager Mikal Sabatine and Township Secretary Melody Ernst.

Mark stated there were Executive Sessions held on October 24, 2018, October 31, 2018 and November 7, 2018 to discuss personnel matters.

Mark asked Ray and Michael if they had any corrections to the Minutes of September 12, 2018. There being none, Michael made a motion to approve said minutes, second by Ray. There being no comments, motion carried 3-0. Michael also made a motion to approve the minutes of October 10, 2018, second by Ray. There being no comments, motion carried 3-0.

Melody presented the Expense Report of November 14, 2018 to the Board. Ray made a motion to approve the Expense Report, Treasurers Reports for September and October and to pay the bills, second by Michael. There being no comments, motion carried 3-0.

Manager's Report

Mikal presented his Managers report to the Board. Mikal stated that correspondence was received from John Crivellaro of Pop's Kitchen requesting relief from the Board of Supervisors for his sewer bill from August 15 to September 15 due to equipment failure. After a brief discussion regarding the bill, Ray made a motion to not reimburse Pop's Kitchen for the sewer bill, second by Mark. Mark stated that if Mr. Crivellaro can get a reimbursement back to the Township from the City of Easton for the amount requested, then the Township would not have an issue to reimburse Mr. Crivellaro. There being no further comments, motion carried 3-0.

Mikal commented as a follow-up to the acoustics in the meeting room, he has received sample panels used for absorption for sound. There was a brief discussion on the square footage, warranty from the company, cost and who would install the panels. Mikal will contact the company to get an accurate proposal to see if the Board would like to move forward with the project.

Mikal stated that he and Mike Strawn have completed the security study at the Township. He further stated that he received quotes from three companies and would

like to go with our current security company Altronics to install and update all of the surveillance equipment at the municipal building. This will also include the addition of cameras along with the replacement of the existing cameras. Michael made a motion to authorize the purchase and installation of the security equipment not to exceed \$10,000.00, second by Ray. There being no comments, motion carried 3-0.

Mikal stated that due to the growing concern of the recycling and the increased problems at the recycling center, it is the recommendation of Mikal and Mike Strawn to lock down the recycling center to reduce expenses to the township. The recycling center will no longer be 24 hour access to the public starting January 1, 2019. A mailing will be sent to the residents advising of the change and to notify them of the new hours for recycling and brush collection. There was a brief discussion regarding traffic safety within the recycling facility. It was stated the mailing will go out to the residents the month of December.

Mikal advised the Board that General Code the company that completed our codification is offering a MAPLINK which would allow you to navigate to look up regulations, land uses, districts and dimensional standards with regard to zoning. The information for MAPLINK has been included in the Board packet for review as to whether the Board would like to move forward with this link. It was stated the Board would consider this for next month's discussion.

Public Works -The report for October 10, 2018 to November 14, 2018 was accepted by the Board.

Zoning Hearing Board - The report from October was received and accepted by the Board.

1. 95 Gaffney Hill Road - Junk Yard Enforcement - Ron stated that last year the zoning officer sought an enforcement. After the sheriffs sale the property was remitted back to the original owners. As the alternate Zoning Officer on October 3, 2018 a constable service was used to serve and post the property on October 4, 2018 for the zoning issue which notice was sent regular and certified mail. The thirty days to ether take action or appeal has expired. There was a brief discussion regarding the property and whether it was grandfathered as well as the process for blighted property. Jonathan stated that the blighted process the Township would spend a considerable amount of money and his recommendation is to seek fines against them in Magisterial Court first. Mark made a motion to allow Jonathans office with the assistance of Maser Consulting to start proceedings in Magisterial Court, second by Michael. Ray asked why the Board would not have Jonathan look into the zoning first to see if the use is permitted before going to Magisterial Court. Jonathan stated that it may be deemed that they discontinued the use because there was a break in the chain of title there is an argument that they abandoned the use. There being no further comments, motion carried 2-1. Ray opposed.

Mark announced Zoning Hearing Board will meet on November 28, 2018 for G & J Properties to appeal the decision of the zoning officer. Ron recommended that the township take a position in opposition at the Zoning Hearing Board. He further stated that G & J Properties are trying to expand a previously approved and undeveloped three lot subdivision to a four lot subdivision. Jonathan stated they are appealing the decision of their grading review that was prepared by Ron's office and should be defended by the Township. Mark motion to approve Jonathan and Ron to represent the Township at the Zoning Hearing Board meeting on November 28th, second Michael. There being no comments, motion carried 3-0.

Planning Commission - Haldan gave the report for October 17, 2018.

Land Preservation Board - Ron Hinline read the report for October.

Recreation Board Report - None

Landfill Advisory Committee Report - None

Engineer Report - Ron briefly reviewed his November 9, 2018 memorandum.

Solicitor Report - None

Old Business

1. Public Hearing - Truck Parking Ordinance 2018-2 - Jonathan stated he was authorized to prepare and advertise the Truck Ordinance for public hearing. It was stated that the proposed Ordinance was advertised and posted at the Township Building for public inspection. He further stated it would restrict parking within the right-of-way of Cedarville Road between Morgan Hill Road and Turnberry Drive as well as remove weight limit restrictions on Industrial Drive and Morvale Road. Mark closed the hearing. Ray made the motion to approve Ordinance 2018-2, second by Michael. Ray commented about phone calls he has received regarding the trucks parking along the curb. There being no further comments, motion carried 3-0. Jonathan stated that the Ordinance is in effect five days after the meeting tonight.

2. Well Ordinance Discussion - Ron commented that he has made revisions to the draft well ordinance. Ron went over the draft Ordinance and explained the well classifications. There was a brief discussion regarding the classifications which Ron stated he will address and incorporate in the draft Ordinance. Mark tabled the discussion until the December meeting.

3. Fireworks Tent Sale - 2 Mile Radius Map - It was requested by Ron that a two (2) mile radius map be produced. There was a discussion regarding the map and tent sales, distance from houses, sales along route 611 corridor, off street parking and LDR

and SC zones. Jonathan stated that he will draft a document and circulate in an email to the Board for review.

New Business

1. Well Setback Exemption - 55 Ballek Road - Resolution 2018-22 - Jonathan stated there was an application to install a new septic system at 55 Ballek Road wherein the existing system failed. Joe Black, Sewage Enforcement Officer is recommending a waiver be approved for the new system to be 88 feet from the well. Ray made a motion to accept Resolution 2018-22, second by Michael. There being no comments, motion carried 3-0.

2. Appointment of Flood Plan Administrator - Resolution 2018-23 - Mark made a motion to remove Rich Adams and appoint the Township Engineer as Flood Plain Administrator, second by Michael. There being no comments, motion carried 3-0.

3. Approval to Advertise 2019 Budget - Mark asked for a motion. Michael made a motion to approve the advertisement of the 2019 proposed budget, second by Mark. Ray asked if it's too late to make changes in the expenses for recreation. Jonathan stated that you can give direction to the staff to make changes and then advertise with those changes. Mikal commented that he feels we can leave the budget as is and still be able to get a little discretion spending out of the budget for the fall festival expenses. There being no further comments, motion carried 3-0.

4. Tax Collector Compensation Resolution 2018-24 - This Resolution would take effect in January of 2020 if approved. It keeps the compensation for the Elected Tax Collector at \$4.00 per bill. It also provides for a fee of \$10.00 for a duplicate bill, \$25.00 for a tax certification, a return check fee and for the township to provide a facility for use as an office. Ray made a motion to approve Resolution 2018-24, second by Michael. There being no comments, motion carried 3-0.

Supervisors' Remarks

Ray commented that today is his 54th wedding Anniversary. Michael thanked everyone that came out for the Veterans Day program. Mark gave Mike Strawn information that was received in 2016 regarding a secure drop box and asked Mike to give the Board an estimate on how much it would cost for the public works to install.

Audience Comments - None

There being no further business, meeting was adjourned at 8:23 p.m.

Respectfully Submitted,

MELODY A. ERNST, SECRETARY
Williams Township Board of Supervisors